



Board Meetings

Policy

There will be three regular business meetings of the Board each year. Meetings will be held on the first Thursday of April, August and December. The quorum for all Board Meetings will be eleven members.

Guidelines

1. The Agenda and Reports for each meeting will normally be distributed by email to each Board member at least one week prior to the meeting.
2. The December meeting will normally be the Annual Organizational Meeting as described in the Organizational Meeting policy.
3. The Annual Report and Audited Financial Statement for the Board will be distributed to member councils and libraries within 60 days of approval by the Board at its April meeting.
4. Special meetings of the Board may be called by the Chair with a minimum of seven days' notice. At the request of seven or more Board members, a Special Board meeting may be called provided at least two weeks' notice is given to all Board members.

Last Reviewed:	7 December 2017
Last Revised:	7 December 2017