

Job Posting: Summer Reading Program Coordinator



Chinook Arch is recruiting for one or more full-time Summer Reading Program Coordinators from May 6 through August 23, 2024. Summer Reading Program Coordinators plan and coordinate implementation of a summer reading program at member libraries to encourage literacy among children and teens.

Specific responsibilities include:

- Develop promotional strategies for the 2024 Summer Reading Program
- Prepare and present a workshop for member librarians and their summer staff on the program theme
- Prepare stories and activities to present to children at the 32 member libraries
- Make at least two visits to each of the participating libraries during the months of July and August to assist with programs and run an activity for children
- Assist with various other duties as required

Based in Lethbridge, this position provides an opportunity for significant employment experience for students who intend to work in the library or education fields. Travel to 32 member communities is required on a regular basis. A company vehicle is normally available for use, but coordinators must have a valid driving license.

Qualifications:

At least one year of post-secondary education. A valid driver's license with a clean driving record is required. A demonstrated interest in education or library sciences will be a strong asset.

To meet eligibility requirements for summer employment grants, preference will be given to applicants that were registered as a full-time student during the preceding academic year; intend to return to school on a full-time basis during the next academic year; and are between 15-30 years old.

Rate of pay: \$18.00/hr

Chinook Arch is committed to an inclusive and barrier-free recruitment process and work environment, and will endeavor to address any need for accommodation for candidates selected to participate in the recruitment process. Persons of all backgrounds are encouraged to reply, but preference will be given to citizens and permanent residents of Canada. Review of applications will begin on March 25, 2024.

To apply, please email a combined cover letter and resume to:

Carley Angelstad, Member Support Librarian
Chinook Arch Regional Library System
cangelstad@chinookarch.ca